



झारखण्ड सरकार

राजकीय पोलिटेकनिक धनबाद

(उच्च एवं तकनीकी शिक्षा विभाग, झारखण्ड)
ई-मेल आईडी-polytechnic_dhanbad@yahoo.co.in
पो-बी० पोलिटेकनिक, धनबाद, झारखण्ड-828130
दूरभाष-0326 2313894

Tender Notice No. :- ^{GPD/687/25-26 - 926} GPD/82/21-22-

Dhanbad, Dated:- 03.11.2025

अल्पकालीन निविदा सूचना

राजकीय पोलिटेकनिक, धनबाद के लिए आवश्यकता आधारित पुस्तकालय के पुस्तकों इत्यादि की क्रय हेतु अल्पकालीन निविदा (Two Bid System) आमंत्रित की जाती है।

1.	निविदा आमंत्रित करने वाले पदाधिकारी का पदनाम	प्राचार्य, राजकीय पोलिटेकनिक, धनबाद
2.	निविदा प्राप्ति का स्थान	राजकीय पोलिटेकनिक, धनबाद के कार्यालय से प्राप्त किया जा सकता है।
3.	निविदा की प्रपत्र का मूल्य	रु० 500/- (पाँच सौ रुपये मात्र) बैंक ड्राफ्ट Principal, Government Polytechnic, Dhanbad के पदनाम से किसी राष्ट्रीयकृत बैंक द्वारा निर्गत हो।
4.	निविदा प्राप्ति की प्रारंभ तिथि	दिनांक-06.11.2025
5.	निविदा जमा करने की अंतिम तिथि एवं स्थान	दिनांक-20.11.2025 के अपराह्न 04:30 बजे तक। राजकीय पोलिटेकनिक धनबाद, पो-बी० पोलिटेकनिक, धनबाद के मुख्य भवन में अवस्थित कार्यालय (क्रय शाखा)
6.	निविदा खोलने की तिथि से संबंधित सूचना संस्थान के वेबसाइट www.gpdhanbad.ac.in पर प्रकाशित की जायेगी।	
7.	निविदा की Terms & Conditions राजकीय पोलिटेकनिक, धनबाद के वेबसाइट www.gpdhanbad.ac.in पर देखा जा सकता है।	

प्राचार्य 03/11/25

राजकीय पोलिटेकनिक, धनबाद

संयुक्त
03/11/25

03/11/25



झारखण्ड सरकार
राजकीय पोलिटेकनिक धनबाद

(उच्च एवं तकनीकी शिक्षा विभाग, झारखण्ड)

ई-मेल आईडी-
पो-बीओ पोलिटेकनिक, धनबाद, झारखण्ड-828130

दूरभाष-0326 2313894

Tender Notice No. :- GPD/82/2021-22(Terms & Conditions) -

Dated:-

अल्पकालीन निविदा सूचना

राजकीय पोलिटेकनिक, धनबाद के पुस्तकालय के लिए पुस्तकों का क्रय वित्तीय वर्ष 2025-26 के अन्तर्गत प्राप्त आवंटन से किया जाना है।

अतः आवश्यकतानुसार पुस्तकों की आपूर्ति हेतु अधिकृत पुस्तक विक्रेताओं से दिनांक- 20.11.2025 के अपराह्न 04:30 बजे तक मुहरबंद निविदा आमंत्रित की जाती है। निविदा दस्तावेज अधोहस्ताक्षरी के कार्यालय से दिनांक 06.11.2025 से 20.11.2025 के अपराह्न 04:30 बजे तक प्राप्त/जमा किये जा सकेंगे।

निविदा की अन्य शर्तें निम्नवत् है।

निविदा की Terms & Conditions निम्नवत् है:-

Terms & Conditions:-

1. The tender is liable to be rejected without any clarification, if not submitted as per the terms and conditions.
2. Earnest Money Deposit of Rs. One Lakh in the form of demand draft has to be submitted in technical cover. Bid has to be submitted in two-cover bid system in a sealed envelope. Two separate sealed envelope "Technical Bid" and "Financial Bid" has to be placed inside as big envelope super scribing "Tender for Supply of Books". Technical bid will be evaluated first, and only those meeting the technical requirements will proceed to the financial bid evaluation stage.
3. Each and every book mentioned in tender book-list should be quoted in order to qualify technical bid. No other book will be accepted except from the booklist. Bidder will have to ensure complete supply of all books mentioned in the tender. Price certificate and proof of availability of each book mentioned in the book list has to be submitted in the technical bid else bid will be disqualified.
4. Each and every book mentioned in the tender must be supplied. Incomplete/Partial supply will not be accepted in any case. Self-declaration letter of supply of all books within 15 days on letter head must be enclosed in the bid.
5. Self-declaration on letterhead that bidder has never been blacklisted/debarred from any state/national institute/university for supply of books or denied/apologized for not supplying the books to any college against any confirm order/bid whatever reason may be, duly signed must be enclosed with bid.
6. Complete order should be supplied within 15 days otherwise necessary action will be taken. Bidder will be blacklisted if it is found out that they have ever denied supply of books to any institute after getting the purchase order or after qualifying the tender bid.
7. Firm must attach copy of Registration Certificate, PAN, latest ITR copy, and GST certificate if applicable.

8. Bidders should have an average turnover of at least 50 lacs during last two financial years.
9. Bidders must have the experience of supplying books to Engineering/Polytechnic colleges in the past. Bidders must submit copy of at least 10 purchase orders in each financial year during last 3 financial years or in total 30 purchase orders during financial year 2021-2022, 2022-2023, 2023-2024.
10. Indian text books of latest edition should be supplied only. Foreign edition books in foreign currency should not be supplied.
11. Photos of the books in ready stock can be asked to submit, in order to verify the availability of books.
12. Maximum library discount should be offered by the bidders.
13. Books ordered from the purchase order list will be accepted only. No book will be accepted without order. Supplier has to mention purchase order no. in invoice and Order Sl.No. against each supplied book.
14. No advance payment will be made. Payment will be made only after proper verification of the ordered items within stipulated time.
15. If there is any kind of defect in the book, then supplier must replace it immediately.
16. Price list/Catalogue/Price proof should be enclosed for the verification of price.
17. Packing, Forwarding, Freight and other expenses must be free of cost up to the institute. Delivery of all items will be accepted at institute.
18. Payment will be made only after the satisfactorily delivery of goods.
19. Any loss or damage caused to the books/documents during transit has to be replaced within a reasonable time.
20. Postal or courier delay will not be considered. All disputes regarding this supply will be subject to site jurisdiction.
21. The Undersigned reserves the right to reject any or all the tenders without assigning any reason.

22. Check List for Technical Bid

1	Income Tax Return for Assessment Year- either AY 2024-25 or AY 2023-24- Compulsory	Attach the IT Return
2	Firm/ Company Trade Licence No.(in Book Selling)/ Shops & establishment registration certificate - Compulsory	Attach
3	PAN No. Card Photocopy (Self Attested) - Compulsory	Quote Pan and Attach Copy
5	A/C No. details on letter head/ Cancelled Cheque - Compulsory	A/c No.- IFSC - BANK NAME
6	Membership of the Federation of Publishers & Booksellers Associations /Any other book seller association in India (Current Year) in India - Compulsory	YES/NO
7	Tenderer should bear all the transportation & insurance risk till the delivery point - Compulsory	YES/NO
8	Whether jurisdiction of Court at DHANBAD acceptable? (Enclose separate letter on letter pad)- Compulsory	YES/NO

9	Undertaking with Signature & Seal (In prescribed Performa) Compulsory -	YES/NO
10	Affidavit of Not blacklisting in last 03 years- Compulsory	Attach Original Affidavit
11	Experience of Supplying Books for Last (3) Three years- Compulsory	Attach Copy of Order
12	Authorization Letter of at least 03 Publishers of Books- Compulsory	Attach Copy of Authorization
13	Check List filled, signed and sealed/ stamped	YES/ NO

Date: _____

Signature & seal of the Vendor.

प्रभारी प्राचार्य/अधीक्षक
राजकीय पोलिटेक्निक, धनुषाद
03/11/25

Undertaking

(To be signed and returned along with the tender)

I/We (Full Name)

Address have gone through the tender rules for the supply of various items as **per TENDER NOTICE (Purchase of Books)** of The Principal, Govt. Polytechnic, Dhanbad and I/We fully accept the bidding rules available with bidding documents.

Date.....

Signature

(Name & Full Address of the Firm/ Company)

Note:- (i) Check-list should be properly filled in, duly signed in ink and with seal.

Date: _____

Signature & seal of the Vendor.