



झारखण्ड सरकार

राजकीय पोलिटेकनिक धनबाद

(उच्च एवं तकनीकी शिक्षा विभाग, झारखण्ड)

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पो०-बी० पोलिटेकनिक, धनबाद, झारखण्ड—828130

दूरभाष—0326 2313894

Tender Notice No.:- GPD/82/21-22- 01

(Terms & Condition) Dhanbad/ Dated:-28.01.2025

अति अल्पकालीन निविदा सूचना— Terms & Conditions

राजकीय पोलिटेकनिक, धनबाद के पुस्तकालय के लिए पुस्तकों का क्रय वित्तीय वर्ष 2024–25 के अन्तर्गत प्राप्त आंक्टन से किया जाना है।

अतः आवश्यकता आधारित पुस्तकालय के पुस्तकों की आपूर्ति हेतु पुस्तक विक्रेताओं से दिनांक 08.02.2025 के संध्या 04:30 बजे तक मुहरबंद अति अल्पकालीन निविदा आमंत्रित की जाती है। निविदा पत्र अधोहस्ताक्षरी के कार्यालय से दिनांक 30.01.2025 से 08.02.2025 अपराह्न 04:30 बजे तक प्राप्त/जमा किये जा सकेंगे तथा दिनांक—10.02.2025 को Technical Bid एवं Financial Bid प्राचार्य कक्ष में खोली जायेगी। निविदा मूल्य रू० 500.00 (पाँच सौ रूपये) का राष्ट्रीयकृत बैंक द्वारा निर्गत ड्राफ्ट देना होगा जो प्राचार्य, राजकीय पोलिटेकनिक, धनबाद के नाम से देय तथा भुगतेय धनबाद होगा।

Terms & Conditions:-

1. F.O.R. delivery at Govt. Polytechnic, Dhanbad. The material must be delivered within 30 days from the date of receiving of order.
2. Maximum Discount should be mentioned for books in words and digits both in financial bid.
3. Payment will be made after delivery of books in good condition and the certificate of satisfactory supply by verifying Committee.
4. The Government Polytechnic, Dhanbad reserves the right to cancel tender without assigning any reason thereof.
5. Book List will be supplied to successful bidder after finalization of Bid/Tender.
6. Books should be of latest Library edition and price should be printed or as per catalogue in Indian Rupees (if other than Indian Currency latest conversion rate should be enclosed). Only printed price will be admissible, sticker will not be acceptable.
7. Technical Bid Documents shall be put in one envelope and financial bid shall be put in another separate envelope subscribing on the top of the envelope as technical bid and financial bid respectively. Both envelopes shall be put in 3rd envelope subscribing on the top of the envelope as Tender for Books.

8. Technical Bid will be opened in the meeting of purchase committee in the chamber of Principal, Govt. Polytechnic Dhanbad. After qualifying the technical bids, financial bid will be opened on the same day i.e. 10-02-2025. After finalization of financial bid, purchase order will be awarded to the successful bidder.
9. All tenderers shall fill the check list necessarily without which tender shall be rejected out rightly.
10. All documents of tender shall be self attested on each page by the Tenderer/Party.
11. PAN No. shall be in the name of Firm, In case of Proprietorship of any firm, the affidavit regarding the ownership of firm shall be given by the party.

12. Check List for Technical Bid

1	Tender Cost Rs. 500/- (Compulsory)	D.D No- DATE- BANK-
2	Income Tax Return for last financial year (2023-24)	Attach the IT Return
3	Firm/ Company Trade Licence No.(in Book Selling)/Shops & establishment registration certificate, MSME Certificate (any one)	No.- (Certificate attached)
4	PAN No. Card Photocopy (Self attested)	Quote PAN No. and Attach Copy
5	A/C No. with IFSC Code & Bank Name	A/c No.- IFSC - BANK NAME-
6	Membership of the Federation of Publishers & Booksellers Associations in India (Current Year)	YES/NO (Self Declaration attached)
7	Tenderer should bear all the transportation & insurance risk till the delivery point	YES/NO (Self Declaration attached)
8	Whether jurisdiction of Court at DHANBAD acceptable?	YES/NO (Self Declaration attached)
9	Undertaking with Signature, date & Seal (In prescribed undertaking)	YES/NO (Form attached)
10	Affidavit of Not blacklisted	Attach Original Affidavit
11	Experience of Supplying order of Books (Minimum 02 Years)	Attach supply Copy of Order dully Signed.

प्राचार्य
राजकीय पोलिटेकनिक, धनबाद

Undertaking

(To be signed and returned along
with the tender)

I/We (Full Name)

Address have gone through the
tender rules for the supply of various items as **per TENDER NOTICE**
(Purchase of Books) of The Principal, Government Polytechnic, Dhanbad and
I/We fully accept the bidding rules available with bidding documents.

Date.....
.....

Signature
(Name & Full Address
of the Firm/ Company)

Note:- (i) Check-list should be properly filled in, duly signed in ink and with seal.

Date: _____

Signature & seal of the Vendor.